



<b>Subject:</b>	Chief Officer Recruitment
<b>Date:</b>	23 August 2024
<b>Reporting Officer:</b>	Christine Sheridan, Director of Human Resources
<b>Contact Officer:</b>	Christine Sheridan, Director of Human Resources

**Is this report restricted?** Yes  No

**Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.**

Insert number

1. Information relating to any individual
2. Information likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the council holding that information)
4. Information in connection with any labour relations matter
5. Information in relation to which a claim to legal professional privilege could be maintained
6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction
7. Information on any action in relation to the prevention, investigation or prosecution of crime

**If Yes, when will the report become unrestricted?**

<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Some time in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

**Call-in**

**Is the decision eligible for Call-in?** Yes  No

<b>1.0</b>	<b>Purpose of Report or Summary of Main Issues</b>
1.1	Members will be aware that John Greer, current Director of Economic Development will be leaving the Council in October 2024.

1.2	The purpose of this report is to seek permission to recruit the post of Director of Economic Development and agree the constitution of the selection panel.										
<b>2.0</b>	<b>Recommendations</b>										
2.1	It is recommended that the post Director of Economic Development be recruited on a permanent basis and that the selection panel for the post comprise the Chairperson of the SP&R Committee: the Deputy Chairperson of the SP&R Committee (or their nominees); and one additional elected member from the SP&R Committee from a political party not already represented by the Chair and Deputy Chair; along with the Chief Executive (or his nominee) and the Strategic Director of Place & Economy.										
2.2	It is important that the Elected Members nominated to constitute the selection panel, provide a balance where practicable in terms of both gender and community background.										
<b>3.0</b>	<b>Main report</b>										
3.1	The post of Director of Economic Development will be publicly advertised in accordance with the Local Government Staff Commission's Code of Procedures on Recruitment & Selection.										
3.2	<p><b>Recruitment Timetable – Director of Economic Development</b></p> <table border="1"> <tr> <td>Public Advertisement / Closing Date</td> <td>Thursday 5 &amp; Friday 6 September 2024/ Friday 27 September 2024</td> </tr> <tr> <td>Panel Short-listing Meeting (Stage 1)</td> <td>Monday 7 October 2024* 2pm to 4pm</td> </tr> <tr> <td>Virtual Assessment Centre</td> <td>Monday 14 October 2024 (all day)</td> </tr> <tr> <td>Outcome of Assessment Centre (Stage 2)</td> <td>Monday 21 October 2024* 10am to 12pm</td> </tr> <tr> <td>Final Interviews</td> <td>Tuesday 29 October 2024* (all day)</td> </tr> </table>	Public Advertisement / Closing Date	Thursday 5 & Friday 6 September 2024/ Friday 27 September 2024	Panel Short-listing Meeting (Stage 1)	Monday 7 October 2024* 2pm to 4pm	Virtual Assessment Centre	Monday 14 October 2024 (all day)	Outcome of Assessment Centre (Stage 2)	Monday 21 October 2024* 10am to 12pm	Final Interviews	Tuesday 29 October 2024* (all day)
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3.3	*Elected Members will be required to attend on these three key meeting dates. Elected Members may also be required to attend a 2-hour R&S training course on non-discriminatory R&S techniques in advance of these meeting dates. An observer from the Local Government Staff Commission (LGSC) and a Professional Assessor may also attend these meetings but they will not have any voting rights.										
3.4	The selection panel will have the authority to make an appointment and the outcome of the recruitment and selection process will be reported back to SP&R and full Council for notation.										

	<b><u>Financial &amp; Resource Implications</u></b>
3.5	There are no financial or resource implications associated with this report as the post has already been budgeted for in the revenue estimates and any quotes for Assessment Centres will be managed in line with the Council's agreed procurement thresholds.
	<b><u>Equality or Good Relations Implications/Rural Needs Assessment</u></b>
3.6	There are no equality, good relations or rural needs implications associated with this report. These posts will be recruited in full accordance with the LGSC's Code of Procedures on Recruitment and Selection and be conducted in a fair, systematic and objective manner with all appointments based strictly on the merit principle.
<b>4.0</b>	<b>Appendices – Documents Attached</b>
	None.